



DEPARTMENT OF THE AIR FORCE
407th AIR EXPEDITIONARY GROUP
TALLIL AIR BASE, IRAQ

Tallil Air Base, Iraq Pre-Deployment Guide

AS OF 25 OCT 04

Purpose. This information is for the personal use of personnel deploying to Tallil Air Base and is not tended to replace, substitute for, or supersede official regulations, procedures, directives or reporting instructions.

GENERAL ORDER #1A – In brief, no pornography or anything close to it. No alcohol, no entering local religious sites, no pets.

FINANCE

Personal Checks – Will be cashed for up to:

\$100 every 7 days for E-4 and below

\$200 every 7 days for E-5 and E-6

\$250 every 7 days for E-7 and above

Casual Pay - You may draw \$100.00 in casual pay once during your rotation with a letter from your commander stating why casual pay is needed.



Entitlements - You receive various additional entitlements while deployed to Tallil. These entitlements are: **Hostile Fire Pay (HFP)**, **Combat Zone Tax Exclusion (CZTE)**, **Hazardous Duty Pay-Location (HDP-L)**, **Family Separation Allowance** (shows as **FSH on your LES**) and **Per Diem** (incidental expenses). Everyone receives BAS even if they weren't receiving it before they deployed. ****Note:** Fiscal year (FY) 2003 pay increases are not officially extended into the new FY yet. Lower amount is shown.

1. **HFP:** As of 1 Oct 03 you receive **\$225.00** per month for every month you spend at least one day during a month in a designated area.
2. **CTZE:** Designated areas in the AOR are deemed non-taxable. Enlisted personnel will have no Federal (FITW on LES) or State (SITW) taxes deducted from their paycheck. Officers receive up to **\$5957.70** in tax relief. Officers and enlisted are still taxed for social security (FICA) and Medicare (FICA-Medicare).
3. **HDP-L:** (Saved Pay) Starts the day of arrival and ends the day of departure. You receive up to **\$100.00 a month, or a daily rate of \$3.33 for partial months.**
4. **FSH:** Starts the day you departed your home station. You can arrange to have your home unit finance start this for you prior to your departure. You receive **\$250.00 a month.**
5. **Per Diem** (incidentals): You are authorized **\$3.50** a day. Upon completion of your tour, you will need to file a travel voucher (DD Form 1351-2). You can file an accrual voucher after 30 days on station.

NOTE: ATM Machines are not available at this time, so checks are the only way to obtain cash here. You can use credit cards at the BX, and at times, debit is available. Better to bring enough checks to cover everything during your entire deployment.

Additional Info on Reserve/Guard Pay Issues

Allotments – Guard/Reservists are not allowed allotments.

Leave – Leave accrued is not reflected on the LES, home units track this for you.

Pay Day – If paid twice a month, half of your entitlements are paid on the 15th and half on the 1st of each month.

HDP-L – (Save Pay) This entitlement is manually coded every month, at the end of each processing month. Thus, it will not be reflected on your LES until the following month.

CZTE – Paid the month following the entitlement just like the HDP-L.

FREEDOM INN LODGING

Open from 0600-2400 daily (**24 hours during rotations**). Sheets, blankets, pillows, and bed netting are available for issue for incoming personnel.

Lodging also has some toiletry/amenities free of charge.

Most personnel in Tent City live in tents, **some 0-6 and above live in trailers.**

- Each tent houses approximately 6 personnel, **surge can be up to 8 personnel.**
 - Quiet hours are 24 hours a day due to shift workers.
 - Some areas have beds and some have cots.
- A few tents have refrigerators and TVs, more are expected.

LAUNDRY FACILITY

The self-serve laundry facilities are open 24-hours. They are located behind the restrooms across from the Hot Spot.

Contract Laundry Facility - located directly across from the Hot Spot.

All uniform items and personal clothes are accepted. They offer a 24-hour turnaround for uniforms and 48-hour turnaround for personal clothing.

Currently, the hours of operation are 0700 -1700, based on hours of daylight.

LIBRARY/LEARNING RESOURCE CENTER

- Library (Learning Resource Center/LRC) is located on the West side of tent city behind the DV trailers in a large California shelter and is open from 0600-2400 hours daily.
- Facility is laid out in a nice relaxing and quiet atmosphere complete with comfortable chairs and couches, as well as three computer stations and two DVD/VCR stations (use provided headphones). Come out and read your favorite novel, magazine or periodicals.
- Directly behind the library is the “Morale Tent”, which houses 18 telephones to place morale calls to your family and friends as well as 18 computer stations with Internet access.
- The testing center is located across the way from the Library. We have an Education Specialist on-site who can administer CDC, CLEP, DANTES, ACSC and even SNCO correspondence tests. Stop by to schedule!

DINING FACILITY

There is a contract operated Dining Facility (DFAC) that serves all branches of the military located in the Army encampment near the passenger terminal. Base transportation provides a shuttle bus service to the dining facility. DFAC hours of operation and shuttle bus schedule as follows:

<u>DFAC Hours</u>	<u>Shuttle Bus Schedule</u>
Breakfast 0530-0830	0500-0900
Lunch 1100-1330	1030-1400
Dinner 1700-2000	1630-2030
Midnight 2300-0100	2230-0130

PIZZERIA (not owned by Services; serviced by contractors)

The newest addition to the base is the Italian pizzeria, located behind the PAX terminal. Open from **1000 – 2200**, It serves calzones, pizza, sandwiches, cappuccinos, and other Italian foods (candies, drinks, etc). Bring your cash/euros for this restaurant!

No pizza will be served between 1400-1600.

USAF PT Gear is authorized to be worn to both locations.

Local rules state that you may wear the grey T-Shirt or sweatshirt that has AIR FORCE written in bold lettering across the front. Shorts/sweatpants need to be navy blue, black, or light grey with no stripes or emblems, i.e. Nike. Refer to General Buchanan's Dress and Appearance policy letter dated 14 June 2004.

“MUSCLE BEACH” FITNESS COMPLEX

Open 24-hours a day located between the chapel and outdoor theater.

- Two fitness GPS tents with free weight and cardio equipment
 - Outdoor sand volleyball and basketball court
 - Monthly 5K Run and 2mi walk
 - Self directed aerobics tapes available
- Tallil's Triple Threat or T3 fitness challenge program (running, push-ups, sit-ups)

THE “HOT SPOT” RECREATION CENTER

Open 24-hours a day

- **Resale Operation** - Sundry and souvenir items such as t-shirts and mink blankets
- **Free Rentals** - Sign-out DVD movies and PS2/XBOX game systems and games
- **Media Center** - Morale TV/VCR/DVD individual booths to play movies and games, ping pong and pool tables
 - **AFN Room** – Big screen TV for viewing AFN channels



THIRSTY SCORPION

- Music listening area
- Lounge area



CRICKET CINEMAS

- Indoor Theater - Large screen TV plays new release movies 24 hours a day
- New indoor theater seats over 300 personnel and is used for unit functions, entertainment and special events

AAFES

- Main Base Exchange is open from 0800-2000 hours. Most necessities are available. They will accept checks and credit cards, but not the government travel card.
 - Gift Shop/Alterations is open from 0900-1800
 - Lonestar Gold Shop is open from 0900-1800
- Shoppette (Tent City) is open from 1000-2000 hours and conveniently located next door to The Hot Spot Recreation Center. They offer a smaller assortment of the items sold at the Main Exchange.

COMMUNICATIONS

MORALE CALLS

Each deployed member is authorized three 15 minute morale calls per week.

E-MAIL ACCOUNTS

Personnel need to arrive with proof of Network User Licensing Training (AKA: SATE or IAPP) certification. Training must be less than a year old and valid through length of entire deployment.

All personnel must have a security clearance – at minimum interim secret!

Government owned computer systems may be added to the Tallil domain only after obtaining proper accreditation from 407 ECS – Please note, you must have accreditation paper from the home station's Information Assurance office.

Personal laptops/CPUs are not authorized to be added to the Tallil domain.

Free server e-mail accounts are not accessible (hotmail, yahoo and AOL)

POST OFFICE/MAIL

The Post Office is located on Echo Way (7th Street Army Postal Facility – 407th AEG.

All incoming mail will be picked up by squadron representatives that possess mail cards. These representatives will deliver your mail to you. In other words, you will not have to go to the Post Office to pick up your mail.

Note 1: Don't throw away mail that has a return address on it (burn or shred addresses). Families at home have been known to get threatening mail.

Note 2: Mail and packages average between 10-14 days. There have only been a few instances where mail has taken much longer than that.

All outgoing mail must have a return address (including postcards). Outgoing mail (letters, postcards, audio/video tapes) is free up to 13 ounces (write "FREE" where the stamp would normally go), but a customs form must be used if anything other than paper is mailed. Bills and other items not meeting the aforementioned criteria will require postage.

Leave outgoing boxes unsealed until post office personnel inspect the package. After the inspection you will be allowed to seal your package.

You cannot send flammables, aerosols, soil, agricultural products, perishable food items or war souvenirs.

The Post office accepts U.S. CURRENCY ONLY!

Money orders can be purchased for \$0.25.

CUSTOMS AND COURTESIES

Deployed personnel will salute when appropriate here at Tallil Air Base.

PREVENTIVE MEDICINE

MEDICAL – Sick call is from 0800-1100 Monday thru Friday. Emergency care is available 24 hours a day. Personnel deploying must bring shot records and deployed medical records (DD 2766). Dental sick call is 0800-1000 Monday thru Friday. Again emergency care is available 24 hours a day. People should bring at least a 120-day supply of medication from their home

station. Your home station needs to issue you either the permethrin (yellow can with green cap), or IDA (shake and bake kits) to treat all of your uniforms and 3 tubes/sticks of DEET. Pre-treat your uniforms with the permethrin dip kit before you depart home station.

IMMUNIZATIONS - must be current prior to arrival in AOR per CENTAF Reporting Instructions. **All required vaccines “must” be given at home station prior to deployment without exception. This includes smallpox and anthrax!**

Malaria – Malaria is a disease transmitted by mosquitoes and is currently not present at Tallil.
No malaria medication is needed.

Leishmaniasis – This disease is spread by infected sand flies, which are found in great numbers in all areas of the air base. There is no vaccine or preventive medication for this disease, therefore all deployers must wear permethrin-treated uniforms, sleep under permethrin-treated bed nets, and use DEET based repellents on exposed skin when outdoors at night. IDA (shake-n-bake) kits should be used to treat uniforms. One kit will last the field life of the uniform. Spray permethrin may also be used on uniforms and bed nets, but only lasts about six washings before it must be reapplied. Home units are responsible for providing these items to their troops before deployment. Some base supply offices do not carry these items for standard deployment issue.

Personal Medication – If you are taking any medicines on a regular basis (such as birth control or to control blood pressure, etc) you **MUST** bring enough to last the duration of your deployment, plus some to allow for travel time.

Sun and Heat – Bring sunscreen. Year-round temperatures are much higher than you are used to. It will take you a few days to acclimate, so drink sufficient water to prevent heat stress. Learn the signs of heat stress and follow work-rest cycles according to heat categories.

Occupational Health – Any personal protective equipment that you use in your duties back home needs to be used while deployed as well. Bring hearing protection, respirators, gloves and coveralls as needed for your job. Contact Public Health when you arrive if your duties are different from those at home and you feel you might need other items.

Field Hygiene – Practice good hygiene while here. Wash hands after using restroom, before and after smoking, after blowing nose or sneezing and before touching food or eating. Hand washing stations are provided with latrines and at the dining facility. Shower daily and change your socks during the day to prevent any fungal infections. Bring and use shower shoes to minimize infection from others.

Animals and insects – There are numerous wild dogs, feral cats, and other wild animals on the base. They are reservoirs for rabies (100% fatal if infected!), leishmaniasis, and many other diseases. **DO NOT APPROACH ANY ANIMAL. DO NOT KEEP MASCOTS.** If you do get bitten or scratched, immediately wash the wound with soap and water and seek medical attention. There are mice in most living and work areas. Keep all food out of living areas and use airtight containers for storage. Rodents attract snakes, many of which are poisonous. Camel spiders, scorpions and centipedes also share our base. Do not reach into areas you cannot see. Shake out your uniforms and shoes before putting them on to prevent bites and stings.

CHAPEL



A variety of services are offered to support various denominations.

Bring Your Musical Instruments!!

WORSHIP SERVICES AVAILABLE

- Gospel Service
- Gospel Choir
- Traditional and Contemporary services
 - Contemporary Praise Team
 - Catholic Mass
 - Weekly Bible Studies
 - Catholic Bible study/choir
 - LDS – lay led
- Other Faith Group Opportunities – check with your deployed chapel staff

PERSONAL HYGIENE

Water at Tallil AB is a **precious** resource; “combat” showers are mandatory. This means step in the shower, turn the water on to get wet, turn it off, lather up, turn water on to rinse, then turn off immediately. Water must not be left running and showers will not last more than 5 minutes.

WEAPONS/INDIVIDUAL PROTECTIVE ENSEMBLE (IPE)

IPE must be within 15 minutes of you at all times (we don’t carry it to work, but some bring their mask) and be near you during hours of darkness. When you leave the base, flak vest and Kevlar helmet are mandatory.

EXERCISES

The Air Force conducts force protection/command and control exercises periodically.

LATRINE/SHOWER FACILITIES

Cadillac Latrines/ Showers are located in the middle of tent city. Port-o-potties are located through out tent city as well as by the DFAC.

UNIFORMS/CIVILIAN CLOTHING

On any military installation, post, camp or station within the AOR, airmen will wear either DCUs or PT gear unless authorized as follows: civilian clothing is authorized when transiting the installation on a civilian or AMC contract carrier flight or as otherwise expressly

authorized by the installation commander or other authoritative source. Conservative civilian attire will be worn while traveling on civilian or AMC contract carrier flights (referred to as “the rotator”) to and from deployment locations in the AOR. Conservative is defined as sleeved shirts, dress pants/jeans which fit properly (not too loose or tight) and are of a solid dark color; pants/shirts that do not contain holes or tears, and shoes that are conservative but sturdy for both men and women-recommend well maintained sneakers or hiking boot equivalents. Members will not travel in open-toed shoes, sandals, flip-flops or dilapidated footwear. Strongly recommend wearing dress shirts with long sleeves. Women may also wear skirts that are no shorter than just above the knee in length.

The only authorized PT gear will be the heather gray t-shirt with AIR FORCE in bold dark blue/black lettering and shorts or sweatpants that are black, dark blue or light gray (no stripes). Profanity or sexually related, discriminatory, or culturally sensitive content is strictly prohibited. Shirts will have sleeves and be predominantly of a solid color. Shorts will reach in length to mid to lower thigh and will not be spandex. Black or brown uniform tee shirts are acceptable in this capacity. Recommend members deploying to cold weather locations bring sweat suits and head/hand gear; the same color, logo, and illustration guidelines apply.

People arriving during winter months should bring field jacket/gore-tex parka, and warm clothing for wear off duty. Temperatures can fall to the 30s at night during the winter months, and it can also be rainy. As most of the base is unpaved surface, people should also bring sturdy shoes for wear off duty during the rainy season.

POWER

The base is run on “prime power,” so you won’t need to bring a power converter. There are some power failures (planned and unplanned), recommend you bring a battery-powered clock. Additionally, due to the power frequency (HERTZ fluctuation), electric clocks tend to gain/lose several minutes each day.

ZULU TIME/TIME DIFFERENCE

Time here is 4 hours ahead of Zulu time (Standard Time). Tallil local time is 8 hours ahead of Eastern Time (during Daylight Saving Time).

SAFETY

Safety is paramount at Tallil. We want everyone who comes to Tallil to go home safely. Maximum speed for vehicle operations on base is 20 mph. If your official duties require you to operate a vehicle in Tent City, the max speed in Tent City is 5 mph. Seat belts will be worn while operating all vehicles. Personal protective equipment will also be worn as required. **Bring your reflective belt** – walking at night with very limited lighting is dangerous.

RECOMMENDED ITEMS TO BRING

USAF PT Gear



Shaving cream
Razors
Deodorant
Soap (bar or liquid)
Toothbrush, toothpaste w/container
Chapstick/lip balm
Comb/Brush
Mouthwash
Shampoo
Q-tips
Lotion
Nail clippers
Shower Shoes (heavy duty - big rocks all over Tent City)
Bath/wash towels
Plastic zip lock bags
Comforter/sheet set for twin bed (1 is provided upon arrival, but 2 works out better)
Flashlights w/extra batteries (color lens is not important)
Leatherman Tools
Portable DVD Players/Walkman/CD players/MP3 Players and etc. (bring cases as well)
DVDs/VHS Tapes/CDs/Books/Magazines/PS 2 Games
Calling cards
Military scarf (for wind/dust)
Goggles (nice pair (sports type) – wind/dust) or good sunglasses
Large shower/toiletry bag (to carry everything back and forth)
Desert floppy hat (boonie cap)
Flak vest
Plastic dust caps for M-16s
Long straps for M-16s
Sewing kit
Reflective belts (All personnel)
Hair clippers (there is a barber on base)
Air fresheners
Allergy medication (if needed)
ID/line badge holder (neck or arm)

Gym shoes, running shoes, sweats, shorts, tees
Checkbook, credit cards
Extra military belt
Coffee mugs (coffee, tea, hot chocolate, etc)
Watch with two time zones
Closed Tupperware-type containers (to keep rodents away)
Alarm Clock – battery operated or wind up
Camera (may be damaged by dust)
Small Reading Lamp
3 sets of DCU/Flight suits
Extra socks
Black Watch cap (winter only)
Laundry Bag (pillow-case sized)

- **Don't bring**
 - Fans
 - Electric blankets (not allowed)
 - Electric heaters (not allowed)
 - Candles (not allowed)
 - Chairs/tables
 - Air Mattress (not needed)
 - Cord/rope (plenty around)
 - Hand sanitizer (it's everywhere)
 - Clothes hangers (plenty around)
 - Irons (not allowed in tent city)
 - Toilet Tissue (plenty around)
- Shower Curtains for inside walls in living tents (not allowed--fire issue)

MISCELLANEOUS

- Duty uniform is DCU / Flight Suit. You will wear civilian clothes on the rotator or contract air. Pack one set of DCU/Flight Suit in your carry on baggage. You will need this uniform once you enter the AOR and may not have access to your checked baggage. You will not be permitted to board aircraft bringing you to Tallil unless you are in uniform.
- All enlisted personnel are to deploy with an M16 and officers with either an M-16 or an M-9, unless otherwise stated in line remarks for your UTC
- The climate in the winter is moderate temperatures (30-40s), with some wind, and high temperatures in the summer (110-120s in mid summer)
- **DETAILS – Squadron members are tasked with details because of limited custodial services (i.e. picking up trash, escort duty, latrine details, etc).**